



DEPARTMENT OF THE ARMY
HEADQUARTERS BRIGADE
UNITED STATES ARMY NORTH ATLANTIC TREATY ORGANIZATION
Unit 21420
APO AE 09705-1420

REPLY TO
ATTENTION OF

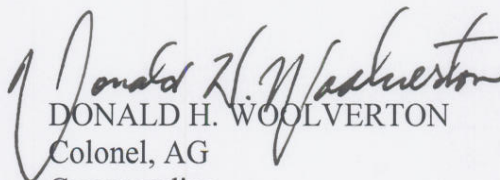
ACDP

27 July 2006

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: US Army NATO Brigade (USANATO) Policy Letter # 8, Commander's Policy Letter on Support to Family Members of Personnel on Deployment or Extended TDY

1. In this time of increased deployments, our command must take great measures to ensure that we provide the best support to our Soldiers, civilians, and their family in garrison as well as deployment locations. Soldiers, civilians, and their family have four support channels within their chain of command from which they can seek assistance:
 - a. Command leadership
 - b. Unit FRG leadership
 - c. Unit virtual FRG (vFRG) Homepage
 - d. Designated military sponsor assigned during deployment
2. The four support channels operate simultaneously to ensure that Soldiers and their family members receive optimum support in the absence of the sponsor due to a deployment or extended TDY.
3. As part of a pre-deployment or extended TDY mission processing, the command will ensure that the personnel and their family receive a formal support briefing from the company commander, first sergeant, a designated sponsor for the family, and the FRG leader. The briefing will outline and clarify the support that the family will receive from the unit.
4. The command will also ensure that contact is made with the family of deployed Soldiers or civilians by the unit command team, the military sponsor, and a FRG representative at least bi-monthly to ensure the concerns of the family are addressed. Each command will brief the status of their deployed personnel and family as part of the quarterly training brief (QTB).
5. The point of contact for this memorandum is the G1 office at DSN 423-8273.


DONALD H. WOOLVERTON
Colonel, AG
Commanding

Distribution:
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